

Post Title	Linesman	Salary Scale	Grade 14-12/11-10
Reporting Officer	Port Control Superintendent	ER 2024#	4
Department	Port Control Department	Location	KPA Headquarter, Betio
Minimum Qualification Requirements (MQR)	Skills/ Qualifications <ul style="list-style-type: none"> • Form 6 Certificate • BSTC and First Aid certificate. • At least three years working experience as crew on board local or overseas vessel, or as Linesman. • Clean police and previous employment record. • Age is between 20 to 55 years. 		
	Personal Attributes <ul style="list-style-type: none"> • Fluent in speaking and writing, both Kiribati and English. • Sound judgement and initiative. • Ability to demonstrate a high level of flexibility and self-motivation. • A high level of courtesy, listening and communication skills. • Ability to work on shift basis 		
Duties and responsibilities	<ul style="list-style-type: none"> - Responsive and attentive to all radio calls transmitted to station 23. - Monitoring and verifying cargoes discharged and loaded from and onto local vessels. - Ensuring safe and efficient mooring operation of all vessels. - Directing vessels to appropriate berthing or anchorage sites using VHF portable radio or Radio Base. - Assisting in securing mooring lines and transferring to bollards to reeve vessels to secured quays, wharfs, jetties, and piers. - Frequent Safety Patrolling to all vessels and KPA Pilot Boats moored at respective Berths. - Manually updating the local vessels' logbook based on the movement of local vessels. - Ensuring that all vessels comply with Port Control Regulation and Requirement regarding littering, oil spilling and speed limit within the dock. - Proper recording of entries on Port Clearance Form for invoicing purposes. - Cleaning the dock when congested with rubbish. - Reporting to Port Control Superintendent or directly report to Port Master on any acts of violation of Port Control Regulation by any vessels moored alongside the wharf or anchored within immediate vicinity for appropriate action. - Performing any other duties that may be assigned by Supervising Officer from time to time. 		
Submitted by:		Signature:	

		Date:	
Approved by:		Signature: Date:	